

Terms for Publishing with Heritage & Partners

These Terms (hereinafter referred to as the "Terms") are entered into by and between:

1. **Heritage Publishing House:** Heritage & Partners LLP, a limited liability partnership organized and existing under the laws of the United Kingdom, having its principal office at 128 City Road, EC1V 2NX, London, United Kingdom (hereinafter referred to as the "Publisher"); and
2. **The Author:** Any individual or legal entity submitting their work to the Publisher for the purposes of publication (hereinafter referred to as the "Author").

These Terms outline the conditions under which the Publisher and the Author collaborate in the publication of literary, academic, or other works (hereinafter referred to as the "Work"). By accepting these Terms, both Parties agree to comply with the provisions herein.

Part 1: Publishing under the Heritage Brand with a London ISBN

Scope of Services

This option allows the Author to have their Work published under the Heritage brand and assigned a London ISBN without utilizing the full range of publishing services provided by the Publisher.

Responsibilities of the Author

1. **Submission of Manuscript:**
The Author shall provide the Publisher with a complete manuscript of their Work. The manuscript must be finalized, meaning no additional revisions or editorial work will be performed by the Publisher. Manuscripts may be submitted in any language.
2. **Statement of Ownership:**
The Author is required to sign a formal Declaration of Ownership affirming that they are the sole and exclusive owner of all intellectual property rights associated with the Work. The declaration form is available for download from the Publisher's official website.
3. **Legal Deposit Compliance:**
Where applicable under the laws of the Author's jurisdiction, the Author is responsible for fulfilling any legal obligations related to the deposit of their published Work in national, regional, or legal deposit libraries. In the United Kingdom, this includes compliance with the Legal Deposit Libraries Act 2003, which mandates submission of a copy of every book to the British Library and other designated libraries.
4. **Production, Distribution, and Marketing:**
The Author assumes full responsibility for all production, printing, distribution, and marketing activities related to the Work. The Publisher does not provide any additional support beyond the assignment of the ISBN and authorization to use the Heritage brand.

Obligations of the Publisher

1. **ISBN Allocation and Branding:**

Upon receipt of the manuscript and signed Declaration of Ownership, the Publisher will assign a London ISBN to the Work and grant the Author the right to display the Heritage brand on the cover or title page of the Work.

2. **No Exclusive Rights:**

The Publisher does not obtain any exclusive rights to the Work under this option. The Author retains full ownership and may freely use, modify, or publish the Work elsewhere.

Fees and Payment

1. **Administrative Fee:**

The Author shall pay a one-time administrative fee to the Publisher for the allocation of the ISBN and branding rights. The specific fee amount will be communicated to the Author upon acceptance of the manuscript.

2. **Fee Payment Terms:**

Payment of the administrative fee shall be made in full prior to the allocation of the ISBN and branding rights.

Part 2: Full Publishing by Heritage Publishing House

Scope of Services

This option provides the Author with a comprehensive range of publishing services, including editorial work, design, printing, distribution, and marketing.

Responsibilities of the Author

1. **Submission of Proposal:**

The Author shall submit a detailed proposal of the Work to the Publisher. This proposal must include:

- A synopsis of the Work;
- A table of contents or detailed outline;
- Sample chapters or a completed manuscript.

2. **Statement of Ownership:**

The Author must provide a signed Declaration of Ownership affirming their exclusive rights to the Work.

Obligations of the Publisher

1. **Review and Acceptance:**

The Publisher will review the submitted proposal and assess its quality, originality, and market potential. Acceptance of the Work is at the sole discretion of the Publisher.

2. **Publishing Services Provided:**

If the Work is accepted, the Publisher shall provide the following services:

- **Editing, Proofreading, Revision:** Professional editing and proofreading to enhance the linguistic and stylistic quality of the Work.
- **Cover Design and Typesetting:** Creation of a professional cover and formatting of the manuscript for publication.

- **Printing and Distribution:** Production of the Work in physical and/or electronic formats and its distribution to booksellers and other market channels.
 - **Marketing Support:** Basic promotion through the Publisher's channels, including online platforms and catalogs.
3. **Copyright and Usage Rights:**
The Author retains all copyright to the Work. However, the Publisher shall acquire non-exclusive rights to publish, distribute, and market the Work for the agreed period specified in a separate publishing agreement.
4. **Author's Royalties and Complimentary Copies:**
- The Author shall receive royalties for each copy of the Work sold, the amount and terms of which will be defined in a separate agreement.
 - The Publisher shall provide the Author with a specified number of complimentary copies of the published Work.
5. **Legal Deposit Compliance:**
The Publisher will ensure that all legal deposit requirements are fulfilled in accordance with the applicable laws of the jurisdiction where the Work is published.

General Provisions Applicable

1. **Retention of Copyright:**
The Author retains all intellectual property rights to the Work in all cases and is not restricted in their ability to use, modify, or republish the Work.
2. **Legal Deposit Obligations:**
- When publishing independently, the Author is solely responsible for fulfilling any legal deposit requirements.
 - When publishing under the full publishing option, the Publisher assumes responsibility for compliance with legal deposit laws.
3. **Right to Refuse Work:**
The Publisher reserves the right to refuse any Work that does not meet its quality standards, publishing policies, or ethical guidelines. Refusal may also occur if the Work contains content that is defamatory, plagiarized, or otherwise legally or ethically objectionable.
4. **Governing Law and Jurisdiction:**
These Terms shall be governed by and construed in accordance with the laws of England and Wales. Any disputes arising out of or in connection with these Terms shall be subject to the exclusive jurisdiction of the courts of England and Wales.
5. **Amendments:**
These Terms may only be amended in writing and with the mutual consent of both Parties.